



Initial Training 101



Training Website: my.mheducation.com
 username: FLSSTraining21
 password: FLSSTraining21

Core ELA

Navigation	Notes
<p>Grade Level/Unit Overview</p> <ol style="list-style-type: none"> Select “CORE ELA” from main menu, then select grade level Notice the six units per grade level Locate downloadable resources at top/bottom of the page. Select a Unit 1 in any grade Locate the “UNIT PACING GUIDE,” Essential Question, Genre Focus Scroll down to see the overview blades. Click in the title to reveal content 	
<p>Integrated Reading and Writing - SyncStart</p> <ol style="list-style-type: none"> Open “SyncStart” blade Locate the Blast and Select Student Preview View Background Article, Prompt, Blast Back Close Blast by clicking the red “x” in the upper-right corner Choose a Skill lesson that follows Open Lesson Plan and review Switch back to the browser tab with StudySync Click on Student Preview and Select each tab 	
<p>Integrated Reading and Writing - Close Reading</p> <ol style="list-style-type: none"> Open the “Lesson Plan,” view, and close. Open Student Preview. Open the drop-down menus at the top Choose a proficiency level of scaffolding and a summary language Locate the “Actions” button to print scaffolds and text Explore all instructional tabs- Intro, Read, etc. Select “Read” and try the features such as “Audio” and “Annotate” and slide-in scaffold for previewing Locate the teacher edition tab 	
<p>Extended Writing Project and Grammar</p> <ol style="list-style-type: none"> Select “Extended Writing Project and Grammar” tab (left) Open “Draft” blade Locate a Skill and Select Student Preview View the Tabs: Define, Vocabulary, Model View Teacher Edition side tab for instructional support in the Model tab View Your Turn tab Click on Split Screen to see Student’s checklist for the genre writing. 	

Library

Navigation	Notes
<p>TEXTS</p> <ul style="list-style-type: none"> • Select “LIBRARY” from the main menu • Scroll down to see “Popular” texts, “Recent Library Additions,” “Staff Picks,” and even an “Author Spotlight” with clickable links. • Search Bar: type in a topic/theme, title, or author • Filter: search by special features, grade-levels, genre, Leveled Text, Publication Date, and Lexile level sliders • Scroll down to see results and click to open 	
<p>BLASTS</p> <ul style="list-style-type: none"> • Select “BLASTS” from the ribbon • Search Bar: type in a topic/theme • Filter: search by subjects or publication dates • Notice the most current Blast is in the carousel of this page • Click “View Blast” to see the “Overview,” “Background,” and “Research Links.” • Click on the “Actions” button to see options including “Print.” 	
<p>SKILLS</p> <ul style="list-style-type: none"> • Select “SKILLS” from the ribbon. • Search Bar: type in a skill or title of text • Filter: search by Reading or Writing skills, grade levels, Spotlight Skills, Language skills • Scroll down to see results and click to open 	
<p>UNITS</p> <ul style="list-style-type: none"> • Select “UNITS” from the ribbon. • Notice the “Create Unit” button to create from scratch • Filter: search by “Novel Study,” Grade Levels, or “Created By” • Scroll down to see results and click to open 	
<p>PROMPTS</p> <ul style="list-style-type: none"> • Select “PROMPTS” from the ribbon. • Notice the “Create Prompt” button • Filter: search by genre and grade level, or “Created By” 	
<p>STANDARDS</p> <ul style="list-style-type: none"> • Select “STANDARDS” from the ribbon. • Search Bar: Type in a standard code to see skills correlated to the specific standard • Click on the “Advanced” button and click “Application” under search type to see the application of the skill. • Select the “Correlations” button to see specific standards and links to their location in the resources 	

Tech help phone: (800) 437-3715

Tech help email: epgtech@mheducation.com

Implementation help email: implementation@studysync.com